

KING'S OAK ACADEMY

**Academy Council Meeting No 40
Monday 1st October 2018**

Present

Academy Councillors		Sponsor Councillors	
Richard Clutterbuck	Principal	Diane Owen (Chair)	Sponsor Councillor
Alice Stallard	Parent Councillor	Sandra Slocombe	Sponsor Councillor
Tim Anderson	Staff Councillor	Gary Pine	Sponsor Councillor
	Parent Councillor	Vacancy	Sponsor Councillor
Sarah Franklin	Staff Councillor	Vacancy	Sponsor Councillor
	Executive Principal	Adele Rice	Student Advocate
Andrew Bush	LA		

In attendance

	Vice Principal
Jonathon Mailey	Ass. Principal
Katherine Ogden	Ass. Principal
	Ass. Principal
	Ass. Principal
Emma Mignaud	Primary Phase Leader
	Business Manager
	Clerk

Apologies: D Nicholls, S Slocombe, N Read

Item	Note	Action
1	Introduction, Administration and Apologies <ul style="list-style-type: none"> All were welcomed to the meeting. 	

	<ul style="list-style-type: none"> • Apologies for non-attendance were received, and accepted, from Nicola Reed, Sandra Slocombe and Dan Nicholls • Diane Owen confirmed Martyn's resignation and circulated a card for signing • A possible candidate to fill one of the vacancies has come forward: RCK and DOn will be meeting her. 	
2	Training session on use of Portal <ul style="list-style-type: none"> • RCK took AC through the portal and how it links with the meetings and documents. 	
3	2018 GCSE results and Acorn outcomes <ul style="list-style-type: none"> • RCK gave a quick tour through the results: Real strength in the Acorn but very disappointing results at GCSE 	Action 40-1: AC to look at the results analysis in depth prior to the meeting on the 15 October 2018
4	Policy Review <ul style="list-style-type: none"> • DO went through the policy list line by line to agree each of the policies • Accessibility Plan – put in what we've achieved up to 2018 AGD to update table with time frame for goals achieved • Admissions Policy – Councillors queried rule on multiple births and RCK clarified. No action - policy agreed. • Charging and remission – Newly adopted • Communications policy and accompanying procedures and adjust to plural. Procedures to be circulated to staff through bulletin. Duplication in procedures RCK to fix on the table at the back. AC to revisit efficacy of policy • Community cohesion – no changes • Complaints – CLF – no changes 	Action 40-1: Update/review following policies as per notes: 40-1.1 Accessibility Plan 40-1.2 Communications Policy and Procedures 40-1.3 Off-site residential and visits policy 40-1.4 Marking policy 40-1.5 T & L policy 40-1.6 Behaviour policy

	<ul style="list-style-type: none"> • Data Protection – CLF – no changes • FOI – queried over GDPR inclusion. RCK confirmed that work is on-going in the central team to update policies around GDPR • Equality information and objectives statement for publication (including equality duty statement) – CLF – no changes • First Aid – no changes • Health and Safety – No changes – but action over nominated councillor: Gary Pine volunteered. RCK to let Andrea Gould know about Gary stepping in. Check to see if Simon Jones is still mentioned in it. • ICT acceptable use and acceptable use/internet and usage. Looking for one single policy for all staff in the CLF– awaiting CLF central policy • Off-site and residential activities and guidelines – RCK seeking clarity over whether or not the Academy Council need to approve or is it through evolve and the central team? • Collective worship – no changes • Curriculum – no changes • Exclusions – no changes • EYFS – no changes • Marking policy – no changes. RCK and EMD to line up Acorn procedures with policy on website • SRE policy – no changes • Teaching and Learning – no changes: Gary raised the point about any policy changes which may be needed in order to help shift the outcomes. Revisit later in the academic year • Behaviour policy – changes to procedures and larger changes will come out for term 3. Put link to procedures via the website. • Anti-bullying policy – no changes • Looked after children – new policy to endorse best practice following audit. Sandra is designated councillor and Katherine is designated teacher. Report due for the term 2 meeting December ready • Need a safeguarding page on the website with contacts which are all-through – JMY to organise 	
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	<ul style="list-style-type: none"> • Medical conditions – no change • Safeguarding policy – new version on its way. JMY and ARE to sort for term 2. Council to receive KCSIE at term 1 meeting to read. • SEND and inclusion policy – no changes • Medical needs – no change • Uniform – no changes • Drugs policy – on its way for term 2 	
5	<p>Any Other Business: Date of next AC meetings</p> <ul style="list-style-type: none"> • 15 October 2018, 21 January 2019, 4 March 2019, 13 May 2019, 24 June 2019 <p>Any one able to go to COAC on Wednesday – DO can't make new date? Confirmed next meeting 15 October. 7:01 meeting closed</p>	

Approved

Date:

Diane Owen

Chair King's Oak Academy Council